

PAYSON CITY CORPORATION

Job Description

Job Title: Ambulance EMT
Job Code:
Category: Volunteer
Department: Ambulance
Location: 439 W Utah Ave
Shift: Part-time
Reports To: Fire/Ambulance Chief
FLSA Status: Non-exempt
Prepared By: Dora Edvalson
Prepared Date: 7-2013
Approved By:
Approved Date:
Salary Level:

SUMMARY

Attends and aids emergency ambulance calls by the performance of the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.
Other duties may be assigned.

Drives ambulance to transport sick, injured, or convalescent persons.

Reports facts concerning accident or emergency to hospital personnel or law enforcement officials.

Assists in lifting patient onto wheeled cart or stretcher and into and out of ambulance.

Renders first aid such as bandaging, splinting, and administering oxygen.

Keeps patient calm and in prone stationary position on stretcher during ambulance ride.

Administers first aid and artificial respiration to injured persons and those overcome by fire and smoke.

Communicates with chief or designee during call-outs by two-way radio.

Maintains apparatus, quarters, buildings, equipment, and grounds.

Participates in training

Responds with Fire Dept on Fire and Hazmat calls.

Changes soiled linen on stretcher.

Creates and files incident reports

Conducts tours of the Ambulance Vehicles and Facilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Must be a certified EMT-B and be at least 21 years of age.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY

Ability to apply commonsense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand, climb or balance, and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move more than 200 pounds, frequently lift and/or move up to 100 pounds, and occasionally lift and/or move up to 300 or more pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works near moving mechanical parts and is frequently exposed to toxic or caustic chemicals. The employee occasionally works in high, precarious places and in outside weather conditions and is occasionally exposed to wet and/or humid conditions and fumes or airborne particles. The noise level in the work environment is usually moderate.

COMMENTS

NOTE: The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this classification. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. This class specification supersedes earlier versions. Management reserves the right to add or change duties at any time as needed without notice.